



GOVERNMENT OF KHYBER PAKHTUNKHWA
 Forestry, Environment & Wildlife Department
 Pakistan Forest Institute, Peshawar
 Ph: +92 91 9221230



Improvement & Up-gradation of PFI, Field Station Shinkhari”

Form -----/IUFSS/PFI, 2019-20

Issued to-----

TENDER DOCUMENT

Name of Firm: -----

Address: -----

Contact No: Office: ----- Cell Phone: -----

Fax: ----- E-mail:-----

NTN: -----

GST No: -----

CDR No. ----- Dated: -----

Amount: ----- Bank: -----

Quoted Price

S. #	Particulars	Quantity	Quoted Price (Including all taxes)
1	Up-gradation of official Vehicle from Single Cabin Pickup to Twin Cabin	01	

Certified:

It is certified that we have read and understood attached specifications, terms & conditions and shall abide by all specifications, terms and conditions.

Signature and Stamp of the Firm

A. Specifications

S. #	Particulars	Specification
1.	Conversion of single Cabin pickup to twin cabin pickup	<p>Alteration of Single Cabin vehicle into Twin Cabin with enhancement of space and seating capacity to accommodate 5 persons under one ceiling. The following features & specifications shall be provided, which would be checked at the time of inspection.</p> <ol style="list-style-type: none"> i. Paint job must be done inside baking paint booth (preferably American or European made) with auto-timer controlled heaters and imported dust filters in ceiling and floor. This is to ensure that paint quality is at par with international automobile standards and given proper heat treatment with minimum dust particles. (Pictorial evidence shall be attached). ii. Side footsteps (foot board) made from aluminum extrusion and additional reinforcement of round stainless steel pipe on sides shall be provided. iii. Rear trunk shall be supplemented with aero dynamic spoiler in metallic color. It shall have a brake light of not less than 1 feet with built in LED's having distant visibility. iv. Additional seating (rear seat for 3 persons) must be molded and manufactured specifically for twin cabin. Second hand/refurbished seat or foam sheets joint together to give it seat's shape will not be acceptable. v. Both front seats i.e. driver and passenger seat, shall be sliding forward and backward. vi. Brand new Center gear console shall be provided between driver and passenger seat. The console shall have a storage compartment and molded ABS or plastic material lid with similar material hinge. vii. The additional cabin shall be molded in one piece from fiberglass. It shall have sliding windows on both sides with 'tempered automotive glasses' manufactured by well reputed international or national firm. (Name of glass manufacturer printed on glasses). viii. A well-designed compact FRP molded safeguard with ABS material chrome strip (Made in Japan/Europe) shall be installed on front bumper.

A. Terms & Conditions

1. The eligible firms/party are required to submit their bids in sealed envelopes i.e. One envelope containing Technical Proposal/Bid of the Firm/Party clearly marked as "Technical Proposal/Bid" and second envelop clearly marked as "Financial Proposal/Bid" accompanied with respective bidding documents. The affidavit, on the letter head of the company/Firm, to the affect stating that 2% bid security has been placed in "Financial Proposal/Bid" must be attached with technical proposal/bid. Both Technical and Financial Proposal/bid shall be placed in single sealed envelope.
2. The sealed tender, must reach to the office of the Assistant Forest Engineer (PFI), Peshawar by 4th March, 2020 at 02:00 PM positively. The Technical bid/proposal will be opened by the committee on the same date at 2:30 PM in the presence of tenderers or their representatives present on the occasion, if any.
3. Technical proposal/bid will be evaluated by the committee as per evaluation criteria, attached to this tender document as "**Annexure A**".

4. Financial bids of technically qualified bidders will be opened by the committee on the date announced later on.
5. Works/Tasks of tender items must be completed within **30 days** after issuance of work order.
6. All taxes (income tax, GST, Stamp Duty, etc.) as per government rates/rules will be deducted.
7. Bid security @2% (refund able) of the bid value in favor of the **Assistant Forest Engineer PFI, Peshawar** should accompany the bid, failing which the bid shall not be entertained.
8. The payment will be made on the completion of all works/tasks as per tendered document/agreement.
9. Bidder/participant must be well established firm. Fully experienced and registered as manufacturer with Govt. authorities FBR, Chamber of commerce and Industries etc.
10. Bidder/Participant firms will be ISO 9001 OHSAS 18001 & ISO 14001 Certified.
11. Details of plants and machinery must be attached.
12. Participant firm must attach proof of in house facilities of electroplating, nickel powder coating, Phosphating and Cadmium treatment of metal parts used in conversion.
13. Participant firm must attach proof of in house facilities of Computer Numerical Control machining center to design & produce required parts of conversion
14. Documentary proof of imported parts shall be attached
15. 10 to 15 previous work order of various government departments to whom single cabin have been converted to twin cabin must be attached.
16. PFI, Peshawar may reject all the bids or proposals any time prior to the acceptance of a bid or proposal. PFI, Peshawar shall upon request, may communicate to any firm/bidder who submitted a bid or proposal, the grounds for rejection of all bids or proposals.
17. Incomplete tenders will not be entertained.
18. The firm will be responsible to complete the works/ tasks as agreed at the time of issuance of work order.
19. Bidders will have to attach the copies of GST, NTN, KPRA, Professional Tax and active tax payer certificates along with bid documents.
20. Bidders are requested to give their best and final price as negotiations on the price once quoted/offered are not permissible under the rules.
21. Tenders received later than specified date and time will not be accepted.
22. Cutting, doubtful, conditional, overwriting and alternate rates will not be accepted.
23. The successful bidder shall, within three days, have to sign a contract before issuance of work order, failing which his bid security shall be forfeited. Further, the successful bidder should submit security @ 8% of the bid amount in shape of CDR which will be refunded after completion of warranty period.
24. Failure in supply of items/completion of task within stipulated period shall entail forfeiture of earnest/ security money.
25. In case of violation in the specification, terms and conditions, the security will be forfeited.
26. Relevant brochure of twin cabin must be attached.
27. The prices once offered shall be considered valid till completion of work order
28. The successful tenderer/firm will provide an undertaking, on a stamp paper, agreeing to the above mentioned terms and conditions.
29. Affidavit on Stamp paper of Rs. 100/- that the firm is not black listed by any government / semi government Department.

Signature and Stamp of the Firm

Evaluation Report for "Conversion of Single Cabin Pickup to Twin Cabin Pickup"

S.No	Description	Yes	No
i	Is the Suppliers/bidders have attached the performance certificate from the department/ officers to whom they have supplied the same items in the past for the last two years?		
ii	Is affidavit on Stamp Paper of Rs. 100/- that the firm is not black listed by any government / semi government Department attached?		
iii	Are the copies of valid NTN and Professional Tax certificates provided?		
iv	Are the copies of General Sales Taxes Certificate, KPRA registration certificate provided?		
v	Is the firm/Supplier/bidder is Active tax Payer?		
vi	Is Firm certified by ISO 9001 OHSAS 18001 & ISO 14001, certificate provided?		
	Alteration of single Cabin vehicle to Twin Cabin with enhancement of space and seating capacity to accommodate 5 persons under one ceiling.		
1	Paint job must be done inside baking paint booth (preferably American or European made) with auto-timer controlled heaters.		
2	Imported dust filters in ceiling and floor.		
3	Paint quality as per with international automobile standards and with proper heat treatment (minimum dust particles).		
4	Side footsteps (foot board) made from aluminum extrusion and additional reinforcement of round stainless steel pipe on sides shall be provided.		
5	Rear trunk supplemented with aero dynamic spoiler in metallic color.		
6	Brake light of not less than 1 feet with built in LED's having distant visibility.		
7	Additional seating (rear seat for 3 person) must be molded and manufactured specifically for twin cabin.		
8	Both front seats i.e. driver and passenger seat, shall be sliding forward and backward.		
9	Brand new Center gear console provided between driver and passenger seat.		
10	The console have a storage compartment and molded ABS or plastic material lid with similar material hinge.		
11	The additional cabin molded in one piece from fiberglass.		
12	It have sliding windows on both sides with 'tempered automotive glasses' manufactured by well reputed international or national firm (Name of glass manufacturer printed on glasses).		
13	Weather strips used in the cabin must be of genuine OEM grade and manufactured by OEM Company.		
14	A well-designed compact FRP molded safeguard with ABS material chrome strip (made in Jaban/Europe) installed on front bumper.		